

# Sample Submission Form

Organic Analysis

## Your Details (Please submit one form for each sample)

<b>Account No.</b> <b>Contact Name</b> <b>Tel. no.</b> <b>E-mail:</b> <b>CC:</b> <b>Purchase Order no.</b> <b>Sample Ref. no.</b>	<b>Company</b> <b>Address</b>
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Please do not mark above this line

## Sample Information & Analysis

Note: Failure to complete any of the boxes in this section will imply sample is not hazardous and requires no special treatment

### Sensitivities, Risks & Hazards (please tick a minimum of one box)

Carcinogenic	<input type="checkbox"/>	Volatile	<input type="checkbox"/>	Explosive	<input type="checkbox"/>	Not hazardous	<input type="checkbox"/>
Hygroscopic	<input type="checkbox"/>	Light sensitive	<input type="checkbox"/>	Air sensitive	<input type="checkbox"/>	Unknown	<input type="checkbox"/>

### Preparation and Handling Required

Drying Required	<input type="checkbox"/>	Air	<input type="checkbox"/>	Vacuum	<input type="checkbox"/>	Temp (°C)	<input type="checkbox"/>	Time (Hours)	<input type="checkbox"/>
Grinding Required	<input type="checkbox"/>	(Note – we are unable to grind samples under an inert atmosphere)							
Handle under dry inert atmosphere	<input type="checkbox"/>	No special treatment required						<input type="checkbox"/>	

### Sample structure / formula, general information etc.

ELEMENTS	Required	Expected Values (if known)	
Carbon	<input type="checkbox"/>	<input type="checkbox"/>	
Hydrogen	<input type="checkbox"/>	<input type="checkbox"/>	
Nitrogen	<input type="checkbox"/>	<input type="checkbox"/>	
Oxygen	<input type="checkbox"/>	<input type="checkbox"/>	
Sulphur	<input type="checkbox"/>	<input type="checkbox"/>	
TOC*	<input type="checkbox"/>	<input type="checkbox"/>	
Nitrogen/Protein*	<input type="checkbox"/>	<input type="checkbox"/>	*TOC and Nitrogen/Protein Analysis not UKAS accredited *

Any further comments:

Please indicate preferred method(s) of reporting

Email	<input type="checkbox"/>	Phone	<input type="checkbox"/>	Post	<input type="checkbox"/>
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Please note: duplicate analyses will always be carried out where sufficient sample permits.  
We are able to provide a 24 hr service for urgent samples by prior arrangement.

<b>Signed</b>		<b>Name*</b>	
			*if different from the above contact name

For internal use only:

Date Received		For Review	<input type="checkbox"/>	Declined	<input type="checkbox"/>	Accepted	<input type="checkbox"/>
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